



Certificate of Finance Form

Per U.S. law, individuals applying for a F-1 visa are required to show proof of funding. This information must be submitted both the school an individual wishes to attend and also to the U.S. embassy.

Please scan and send the following to isso@tiu.edu:

1. This Certificate of Finance form
2. Supporting financial documents
3. Copy of your passport (and any dependent's)

Please allow 1-2 weeks processing time.

Please make a copy of this document and all other supporting documents. You will be required to present these documents at the U.S. embassy or consulate when you apply for the F or J visa.

Section 1: Biographical Information

Please write name exactly as it appears on passport.

Name _____
Last Name (surname) First name (given name) Middle name

Birth City: _____ Birth Country: _____

Gender: _____ Date of Birth: _____

Country of Citizenship: _____ E-mail Address: _____

Country of Permanent Residence: _____ Program of Study: _____

Passport Number: _____

(Please attach a copy of your passport information page and that of your dependents, if applicable)

Home Country Address:

Phone Number: _____

Please supply a phone number for delivery of I-20.

_____ Address 1

_____ Address 2

_____ City _____ State/Province

_____ Zip/Postal Code _____ Country

U.S Address (if already in the U.S.)

_____ Address 1

_____ Address 2

_____ City _____ State/Province

_____ Zip/Postal Code _____ Country

If you are currently in the United States, please fill out the following section.

Current Visa Status: _____ Current School: _____

If you are currently in the US as an F-1 student, when does your current I-20 (F visa holder) expire?

_____/_____/_____

*If you are already in the U.S. studying at another school, please also be sure to fill out the Transfer Release Form.

Emergency Contact Information

In the event of an emergency, or in the event that we are not able to reach you, please provide an alternate contact information so we may reach you.

Name _____
Last Name (surname) First name (given name) Middle name

Phone: _____ E-mail Address: _____

Section 2: Trinity College Financial Information

Estimated Expenses

Estimated expenses do not reflect any financial aid which could reduce total cost.

Trinity College

	Per Semester	Per Year
Tuition	\$16,199	\$32,398
Fees, Books & Supplies	\$915	\$1,830

Total	\$17,114	\$34,228
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Trinity College Living Expenses

Single	Per Semester	Per Year (Fall & Spring)
Room (dorm double) *	\$2,900	\$5,800
Board (dining hall meal plan)	\$2,500	\$5,000
Health Insurance **	\$120	\$240
Clothing and Basic Needs	\$800	\$1,600
Car insurance and gas	\$800	\$1,600
Total	\$7,120	\$14,240

*Note: Students planning to stay on campus during the summer term can expect \$150/week of housing expenses.

** F-visa undergraduates are required to be covered by health insurance. Insurance rate is based on market rate for basic coverage.

Financial Documentation Requirements

Please fill in the Financial Worksheet below, to assess your expenses and sources of support indicate your sources of funding for your first year of Study at Trinity. Although we only need to certify funding for your 1st year of study in order to issue your I-20, it is imperative that you confirm necessary funding for each year of your study at Trinity.

Financial Worksheet	Annual Amount
Minimum Amount Required (Please write in amount from section 2)	
1. Tuition	
2. Fees, Books & Supplies	
3. Living Expenses	
Total Required:	

Sources of Support Continued	Amount for 1st Year
Individual (Personal) Savings:	
Family or Sponsor Funding:	
Scholarship /Organizational/Church Support:	
University Awards from Trinity International University:	
Total Support: Total Support is equal to or exceeds Total Required from above table.	

Please note that you will be required to provide proof of funding for the full amount of tuition, living expenses, books, fees, and supplies for the first year. This is a requirement of the U.S. government.

These documentations will be required by both the International Student & Scholar Office (ISSO) to issue the I-20, and also be required by the U.S. Consulate or U.S. Embassy when you apply for your student visa.

Statement of Truth and Consent

I, _____ (applicant's printed name) certify that the information provided is correct and complete. I further certify that the total amount of money that I have available for my first academic year of Study at Trinity International University is \$_____ (total support). I understand that I am ultimately responsible for all expenses for the length of my stay in the United States.

Applicant's Signature _____ Today's Date _____

Financial Documentation

Please **scan and send** the following to **isso@tiu.edu**:

1. This Certificate of Finance form
2. Supporting financial documents
3. Copy of your passport

Please make sure copies are clear and easily readable to prevent further delays. Please also name and number your file attachments if you are sending multiple files. Please allow 2-3 weeks processing time.

Proof of funding documentation could include:

Individual Funding

- Bank statement OR bank letter verifying that the funds are available.
- This statement or bank letter should list your name.

Family or Sponsor Funding

- Bank statement OR bank letter. This is the clearest form of documentation. This statement or bank letter should list your name.
- Letter from sponsor's employer stating yearly income and illustrating the income is high enough to cover both the sponsor's expenses and provide support for the student.
- All family or sponsor funding must also have a Notarized Affidavit of Support letter (See page 2 of this document for sample affidavit letter). The Notarized Affidavit of Support is a letter from your family or sponsor that must be notarized by a legal notary in your home country. "Notarized" means that you have sworn under oath that the facts in the affidavit are true, the document has been signed in front of a notary public, and a notary public has signed and put a seal on the affidavit. The notary must see you sign it in front of him or her. For example, if you write \$14,000 in support in your COF, your sponsor will need to write that amount in their letter.

Church/Organization/Scholarship Funding

- Official letter from the church or organization written on official letterhead, stating your name, the amount of the scholarship that you will receive each year, and how long the scholarship/funding will be awarded.
- In some cases, a bank statement may also be required. We will contact you if that is the case.

Bank Statement Guidelines

- Bank information can be submitted in the form of an account statement or a letter from the bank stating the amount of funding currently available. The bank information should include the person's name, date, current balance and type of currency. The bank statement should be in English but the amount does not need to be in USD. The bank statement should be a recent date (no older than 3 months).
- Please also check with your local embassy to see if they have any further requirements. Some embassies require an account statement from the past 6 months.

Other Forms of Financial Documentation

- Statements from stock or other investments are acceptable forms of financial documentation.
- Real estate or property information is not an acceptable form of documentation.