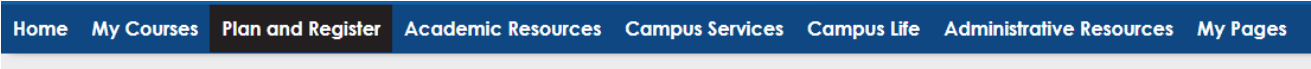


Log into <https://my.tiu.edu> using your Trinity user name (your email *without* @tiu.edu) and password

Key items to note:

- The tabs at the top of the screen assist with navigation.



- Use the breadcrumbs near the top of the screen to return to a previous screen.

[Plan and Register](#) > [Registration](#) > [Search and Add/Drop Courses](#) > [Add/Drop](#) > [Add/Drop Courses](#) > [Results](#) > [Course Requisites](#)

PLAN AND REGISTER

- **Undergraduate** students are on 6-month semesters with a different academic calendar and will **always** need to change the Current Term.
 - **NF** is the non-traditional fall session (example NF 2021)
 - **NS** is the non-traditional spring session (example NF 2022) ex**Graduate** students follow the traditional Fall, Spring and Summer session.
- Students with holds will need to satisfy the requirements of the hold before registering. This information will appear in the Add/Drop portlet. Please contact the appropriate office, Records or Business Office to work on clearing the hold(s).

Add/Drop

Alert: You are in academic hold status!! You are not eligible to register at this time due to a hold on your registration.. See Personal Info/Academic Info for your Hold status.

You have a previous balance that must be paid in full before you can register.

Please contact Student Accounting for payment information: jrolon@tiu.edu or 954-382-6573

StudentIsNotElgToRegCourse Student Registration is open from 06/01/2021 to 12/31/2021.

Current Term: Non-Trad Fall Session - 2021

Add Period Open / Drop Period Open

Holds:

Florida Previous Balance (XBAL) -- Absolute Hold Registration:

You have a previous balance that must be paid in full before you can register. Please contact Student Accounting for payment information: jrolon@tiu.edu or 954-382-6573

- To drop all courses or withdraw for the semester, please contact the Florida Records Office (flrecords@tiu.edu). Dropping the **last course** on mytiu is not permitted.
- **Undergraduate** students will not be able to drop a course after the first meeting day of the class. Please contact the Records Office (flrecords@tiu.edu) if a course needs to be dropped after the day of the first meeting.
- There are 2 locations where courses are taught. These are noted in the schedule by section number (the number after the Dash in the course Code BI 101-70) as well as the Faculty/Schedule column in the Course Results.
Kendall site courses are **section 70**.
North Lauderdale-Riverside Church site courses are **section 80 (undergrad) or 90 (grad)**

Courses

Add	Course code	Name	Req	Note	Seats Open	Status	Faculty / Schedule
+	BI 101-70	Understanding the Old Testament	Q		20/20	Open	Cueva, Gianluca / M 06:00-10:00PM; SFC Campus, Kendall Site
+	BI 101-80	Understanding the Old Testament	Q		20/20	Open	Cueva, Gianluca / M 06:00-10:00PM; SFC Campus, N Lauderdale-Rivrside Ch

- Faculty will be teaching in-person from the Site noted as **Zoom Host** in the schedule. The other location will be joining electronically from the classroom.

+	ID 5001-70	Foundations Integrative Thought			19/20	Open	Skjoldal, Neil O. / F 04:00-10:00PM; SFC Campus, Kendall Site, Zoom Host , HOST (9/3/2021-9/3/2021)	3.0
							Skjoldal, Neil O. / S 08:00-11:05:00PM; SFC Campus	

- The number of hours for which you are currently registered will be displayed in the middle of the Add/Drop screen after every change in registration.

Add/Drop

Term:

Student Program: Undergraduate Program
 Select the Student Program for this registration and

Add/Drop course period is OPEN. Student Registration is open from 05/27/2021

You are currently registered for **12 credits.**

Course Program:
 Select which courses will be displayed in the schedule

- Your Registration time(s) are displayed in the Registration Times portlet which is to the right of the Add/Drop portlet in the Plan and Register tab:

Registration Times

Registration Times

Program:UNDGEXCL	Session:NFY	Year:2021	First Registration date and time:	05/21/2021	at	8:00 AM
------------------	-------------	-----------	-----------------------------------	------------	----	---------

- Always check the **Messages** section which is in the middle of the screen after making changes to your schedule. The message can indicate an issue with processing that will need to be addressed.

Messages

PH 190-70 Successfully Dropped!

OR

Messages

BI 111-80 - Successfully Dropped.
 BI 111-70 - Successfully Added.

To register for courses:

Click on the [Plan and Register](#) tab.

Scroll down to the Search and Add/Drop Courses portlet.

Click on the Add/Drop Courses link (light blue).

Search and Add/Drop Courses

Add/Drop

Alert: You have not been given an assigned time to register. StudentsNotElgToRegCourse Student Registration is open from 03/19/2021 to 08/20/2021.

Current Term: Summer Session - 2021

Add Period Open / Drop Period Open



Select a Term:

Undergraduate students will always need to change the **Term** to the appropriate NF or NS session.

Graduate students may need to change the **Term**, if they are adding/dropping courses for other than the Current Term.

Add/Drop

A screenshot of a web form titled 'Add/Drop'. It features a 'Term:' dropdown menu currently set to 'SM 2021'. A dropdown menu is open, showing options: 'FA 2021', 'SP 2021', 'SM 2021', and 'NF 2021'. The 'NF 2021' option is highlighted in blue. Below the dropdown, there is a yellow highlighted box containing the text: 'Add/Drop course period is open from 03/19/2021 to 08/20/2021.' Below this box, it says 'You are currently registered for 0 credits.'

After changing to the desired **Term**, the following information should display in the yellow highlight below the **Student Program**. Note: the dates will change according to the **Term** chosen

Add/Drop course period is **OPEN**. Student Registration is open from 05/27/2021 to 12/31/2021.

If the message includes any of the following – “Undergraduate students need advisor clearance” and/or “You have not been given an assigned time to register”, please contact your advisor or the Records Office.

Add/Drop course period is OPEN. Undergraduate students need advisor clearance. You have not been given an assigned time to register. Student Registration is open from 03/19/2021 to 08/20/2021.

Select a Course Program:

- ▶ **Undergraduate** students should change the **Course Program** to Undergraduate Program.
- ▶ **Graduate** students should change the **Course Program** to Masters Program

The screenshot shows a registration interface. At the top, there is a 'Term:' dropdown menu set to 'FA 2021'. Below it, the 'Student Program:' is set to 'Undergraduate Program'. A yellow notification box states: 'Add/Drop course period is OPEN. Undergraduate students need advisor clearance open from 04/19/2021 to 12/31/2021.' Below the notification, it says 'You are currently registered for 0 credits.' The 'Course Program:' dropdown menu is open, showing options: 'All', 'All', 'Doctoral Program', 'Masters Program', and 'Undergraduate Program' (which is highlighted in blue). At the bottom left, there is a link 'Add by Course Code'.

Course Search:

In the Course Search section, click on the More Search Options link.

[Add by Course Code](#)

Course Search

Title: Begins With

Course Code: Begins With

Term: FA 2021

Department: All

Course Program: Undergraduate Program

[More Search Options](#)

A new form will appear.

- ▶ Scroll down near the bottom of the form and change the **Campus** to Campus to SFC (South Florida) campus.

Note: This form can also help narrow the focus of the search for specific courses (by department, course code, faculty, day of the week) if necessary.

Course Search

Student Program: Undergraduate Program

Term: NF 2021

Department: All

Course Number Range: From To

Title: Begins With

Course Code: Begins With

Course Program: All

Method: All

Course Area: All

Faculty: All

Campus: All

Building: All

Section Status: COLU Campus

Min/Max Hours: CPED Campus

HUDD Campus

KORE Campus

LSA Campus

MAIN Campus

MILW Campus

SFC Campus

WAUP Campus

Search Reset

Privacy policy About us

Course Search results example:

Search Results

Search Options Other previously selected search criteria still apply.

Term: NF 2021 Course Program: All Update Results Search Again

Student Program: Undergraduate Program

Show All BI - BR | BR - BU | CM - CO | ED - ID | ID - PS | PS - PS Next page -->

Courses

Add	Course code	Name	Req	Note	Seats Open	Status	Faculty / Schedule	Credits	Term	Begin Date	End D
+ <input type="checkbox"/>	BI 101-70	Understanding the Old Testament	🔍		20/20	Open	Cueva, Gianluca / M 06:00-10:00PM; SFC Campus, Kendall Site	3.0	NF 2021	08/16/2021	09/20,
+ <input type="checkbox"/>	BI 101-80	Understanding the Old Testament	🔍		20/20	Open	Cueva, Gianluca / M 06:00-10:00PM; SFC Campus, N Lauderdale-Rivrside Ch	3.0	NF 2021	08/16/2021	09/20,
+ <input type="checkbox"/>	BI 101-85	Understanding the Old Testament	🔍		20/20	Open	Cueva, Gianluca / M 06:00-10:00PM; SFC Campus, Building	3.0	NF 2021	08/16/2021	09/20,
+ <input type="checkbox"/>	BI 111-70	Understanding the New Testament			20/20	Open	Mira, Joseph A., JR / R 06:00-10:00PM; SFC Campus, Kendall Site	3.0	NF 2021	09/16/2021	10/14,
+ <input type="checkbox"/>	BI 111-	Understanding the New			20/20	Open	Mira, Joseph A., JR / R 06:00-10:00PM; SFC	3.0	NF 2021	09/16/2021	10/14,

To Add a course:

Courses are sorted and grouped by alphabet at the top and bottom of each page. To go to a course that is not listed on the first page, choose the link which includes the alpha part of the Course Code. For example, to view a course that begins with POL, click on the ID-PS link.

Show All **BI - BR** | BR - BU | CM - CO | ED - ID | ID - PS | PS - PS Next page -->

After finding the desired course and section number (70, 80), click the check box under the Add column for as many courses on this page as the advisor recommended.

Term: Course Program:

Student Program: Undergraduate Program

Show All **BI - BR** | BR - BU | CM - CO | ED - ID | ID - PS | PS - PS Next page -->

Courses

Add	Course code	Name	Req	Note	Seats Open	Status	Faculty / Schedule	Credits	Term	Begin Date	End Date
+ <input checked="" type="checkbox"/>	BI 101-70	Understanding the Old Testament	🔍		20/20	Open	Cueva, Gianluca / M 06:00-10:00PM; SFC Campus, Kendall Site	3.0	NF 2021	08/16/2021	09/20/2021
+ <input type="checkbox"/>	BI 101-80	Understanding the Old Testament	🔍		20/20	Open	Cueva, Gianluca / M 06:00-10:00PM; SFC Campus, N Lauderdale-Rivside Ch	3.0	NF 2021	08/16/2021	09/20/2021
+ <input type="checkbox"/>	BI 101-85	Understanding the Old Testament	🔍		20/20	Open	Cueva, Gianluca / M 06:00-10:00PM; SFC Campus, Building	3.0	NF 2021	08/16/2021	09/20/2021
+ <input checked="" type="checkbox"/>	BI 111-70	Understanding the New Testament			20/20	Open	Mira, Joseph A., JR / R 06:00-10:00PM; SFC Campus, Kendall Site	3.0	NF 2021	09/16/2021	10/14/2021
+ <input type="checkbox"/>	BI 111-80	Understanding the New Testament			20/20	Open	Mira, Joseph A., JR / R 06:00-10:00PM; SFC Campus, N Lauderdale-Rivside Ch	3.0	NF 2021	09/16/2021	10/14/2021
+ <input type="checkbox"/>	BI 111-85	Understanding the New Testament			20/20	Open	Mira, Joseph A., JR / R 06:00-10:00PM; SFC Campus, Building	3.0	NF 2021	09/16/2021	10/14/2021
+ <input checked="" type="checkbox"/>	BI 210-70	Biblical Interpretation	🔍		20/20	Open	Boyette, Bradley B. / W 06:00-10:00PM; SFC Campus, Kendall Site	3.0	NF 2021	10/20/2021	11/17/2021
+ <input type="checkbox"/>	BI 210-80	Biblical Interpretation	🔍		20/20	Open	Boyette, Bradley B. / W 06:00-10:00PM; SFC Campus, N Lauderdale-Rivside Ch	3.0	NF 2021	10/20/2021	11/17/2021

Multiple pages and courses may be selected before clicking the Add Courses button. After selecting the desired courses, click the Add Courses button

1 | 2-00 Campus, building

Show All <-- Previous page **BI - BR** | BR - BU | **CM - CO** | ED - ID | ID - PS | PS - PS Next page -->

Add Courses

The screen will redraw.

- ✓ Always check the number of credits which were added.
- ✓ Always check the Messages section for registration issues or notifications.

Add/Drop

Term:

Student Program: Undergraduate Program
 Select the Student Program for this registration and then select the Course Program

Add/Drop course period is OPEN. Student Registration is open from 05/27/2021 to 12/31/2021.

You are currently registered for **9 credits.**

Course Program:
 Select which courses will be displayed in the schedule & searches below.

Messages

BI 101-70 , BI 111-70 , BI 210-70 Added for NF 2021

Scroll to the bottom to see the courses on the schedule

Your Schedule (Registered)

Drop	Swap	Title	Title	Schedule	Location	Credit
<input type="checkbox"/>	<input type="radio"/>	BI 101-70	Understanding the Old Testament	M 06:00-10:00PM	South Florida Regional Campus Kendall Site	3.0
<input type="checkbox"/>	<input type="radio"/>	BI 111-70	Understanding the New Testament	R 06:00-10:00PM	South Florida Regional Campus Kendall Site	3.0
<input type="checkbox"/>	<input type="radio"/>	BI 210-70	Biblical Interpretation	W 06:00-10:00PM	South Florida Regional Campus Kendall Site	3.0

Course Add Messages:

In this scenario, the student has selected BI 101-70, BI 111-85, BI 210-70 and COM 112-70 and clicked the Add Courses button.

Add	Course code	Name	Req	Note	Seats Open	Status	Faculty / Schedule
+ <input checked="" type="checkbox"/>	BI 101-70	Understanding the Old Testament			20/20	Open	Cueva, Gianluca / M 06:00-10:00AM; Kendall Site
+ <input type="checkbox"/>	BI 101-80	Understanding the Old Testament			20/20	Open	Cueva, Gianluca / M 06:00-10:00AM; N Lauderdale-Rivrsic
+ <input type="checkbox"/>	BI 101-85	Understanding the Old Testament			20/20	Open	Cueva, Gianluca / M 06:00-10:00AM; Building
+ <input type="checkbox"/>	BI 111-70	Understanding the New Testament			20/20	Open	Mira, Joseph A., JR / R 06:00-10:00AM; Kendall Site
+ <input checked="" type="checkbox"/>	BI 111-80	Understanding the New Testament			20/20	Open	Mira, Joseph A., JR / R 06:00-10:00AM; N Lauderdale-Rivrsic
+ <input type="checkbox"/>	BI 111-85	Understanding the New Testament			20/20	Open	Mira, Joseph A., JR / R 06:00-10:00AM; Building
+ <input checked="" type="checkbox"/>	BI 210-70	Biblical Interpretation			20/20	Open	Boyette, Bradley B. / W 06:00-10:00AM; Kendall Site
-							
+ <input checked="" type="checkbox"/>	COM 112-70	Speech			20/20	Open	Clark, Douglas A. / M 06:00-10:00PM; SFC Campus, Kendall Site
+ <input type="checkbox"/>	COM 112-70	Speech			20/20	Open	Clark, Douglas A. / M 06:00-10:00PM; SFC Campus, Kendall Site

The following message is received. The top part displays the Term and Program for which the courses were selected. It also shows the number of hours that the student is currently registered for, which is less than the number of hours selected. Scroll down to see the message and resolutions.

Add/Drop

Term:

Student Program: Undergraduate Program
Select the Student Program for this registration and then select the Course Program

Add/Drop course period is OPEN. Student Registration is open from 05/27/2021 to 12/31/2021.

You are currently registered for **9 credits.**

Course Program:
Select which courses will be displayed in the schedule & searches below.

The Messages section notes the conflict and offers buttons to help you resolve the issue.

To keep the course that was added, BI 101-70

- ▶ Click the Do Not Add button

To Swap for COM 112-70

- ▶ Click the Swap for this Course button

Courses Not Yet Registered

We were unable to register you for one or more of the courses you attempted to add. Each one is listed below, with the relevant course (if available).

COM 112-70

Course Info:

Error: **The course you are adding conflicts with another course in your schedule: BI 101**

Affected Course: BI 101-70 Understanding the Old Testament

Resolution: Add: COM 112-70
Drop: BI 101-70 Understanding the Old Testament

If you'd like to add this course and drop the course(s) with a schedule conflict, click the "Swap" button cannot be added successfully). Otherwise, click the "Do Not Add" button.

Swap for this Course

Do Not Add

To Swap Courses:

Swapping courses is, in effect, dropping one course and adding another in a coordinated sequence.

First, click the radio button in the Swap column for the course you would like to drop, then click the Swap button

Your Schedule (Registered)

Drop	Swap	Title	Title	Schedule	Location	Credits
<input type="checkbox"/>	<input type="radio"/>	BI 101-70	Understanding the Old Testament	M 06:00-10:00PM	South Florida Regional Campus Kendall Site	3.0
<input type="checkbox"/>	<input checked="" type="radio"/>	BI 111-80	Understanding the New Testament	R 06:00-10:00PM	South Florida Regional Campus N Lauderdale-Rivside Ch	3.0
<input type="checkbox"/>	<input type="radio"/>	BI 210-70	Biblical Interpretation	W 06:00-10:00PM	South Florida Regional Campus Kendall Site	3.0
<input type="checkbox"/>	<input type="radio"/>	PH 190-70	Introduction to Apologetics	M 06:00-10:00PM	South Florida Regional Campus Kendall Site	3.0

The screen will display the course to be swapped out at the top of the Search Screen.

Search for Course to Swap for Understanding the New Testament

Student Program: Undergraduate Program

Term:

Department:

Course Number Range:

Title:

Course Code:

Course Program:

Method:

Course Area:

Time: From To

Days: Meets on any day(s)

Meets only on the selected days

Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Faculty:

Campus:

Building:

Section Status:

Min/Max Hours: From To

Click the Search button

Find other section, click Swap column radio button

<input checked="" type="radio"/>	BI 111-70	Understanding the New Testament	20/20	Open	Mira, Joseph A., JR / R 06:00-10:00PM; SFC Campus, Kendall Site	3.0	NF 2021	09/
<input type="radio"/>	BI 111-	Understanding the New	19/20	Open	Mira, Joseph A., JR / R 06:00-10:00PM; SFC	3.0	NF 2021	09/

Scroll to the bottom of the page, click the Swap button

[Show All](#) [BI - BR](#) | [BR - BU](#) | [CM - CO](#) | [ED - ID](#) | [ID - PS](#) | [PS - PS](#) Next

Check the Messages:

Messages

BI 111-80 - Successfully Dropped.

BI 111-70 - Successfully Added.

You are currently registered for **12 credits.**

To Drop courses:

Choose a course (or courses) to be dropped from the list in Your Schedule (Registered) by clicking on the box in the Drop column. Then click the Drop Selected Courses button.

You are currently registered for **15 credits**.

Your Schedule (Registered)

Drop	Swap	Title	Title	Schedule	Location	Credit
<input type="checkbox"/>	<input type="radio"/>	BI 101-70	Understanding the Old Testament	M 06:00-10:00PM	South Florida Regional Campus Kendall Site	3.0
<input type="checkbox"/>	<input type="radio"/>	BI 111-70	Understanding the New Testament	R 06:00-10:00PM	South Florida Regional Campus Kendall Site	3.0
<input type="checkbox"/>	<input type="radio"/>	BI 210-70	Biblical Interpretation	W 06:00-10:00PM	South Florida Regional Campus Kendall Site	3.0
<input checked="" type="checkbox"/>	<input type="radio"/>	PH 190-70	Introduction to Apologetics	M 06:00-10:00PM	South Florida Regional Campus Kendall Site	3.0
<input type="checkbox"/>	<input type="radio"/>	PSY 140-70	Introduction to Psychology	R 06:00-10:00PM	South Florida Regional Campus Kendall Site	3.0

Drop Selected Courses

Swap

Messages

PH 190-70 Successfully Dropped!

You are currently registered for **12 credits**.

Click on the View Details to see all of the course/schedule information for the current semester or change the **Term:** to a recent or future semester (when available) by using the dropdown. Students who have been or are in multiple programs can see separate schedules by changing the **Program:** to Undergraduate or Masters, accordingly.

Choose a Term and Program

Term: **FA 2021** Program: All Programs

FA 2021
 NF 2021
 SP 2022

Grc

FA 2021 - All Programs

Course	Title	Credits	Grading Type	Faculty/Meeting	Dates	Room
BUS 333-01	Sales Principles and Practices	3.0	LT	Price, Jeffrey	TR 01:30 - 02:45PM	Deerfield / MCL / 216
BUS 372X-01	Nonprofit Management	3.0	LT	Martin, Wendy L.	MWF 12:15 - 01:05PM	Deerfield / MCL / 210
COM 281-01	Social and Interactive Media Strategies	3.0	LT	Young, Lauren Tincknell	W 06:30 - 09:30PM	Deerfield / LEW / 148
MA 285X-01	Statistics	4.0	LT	Robinson, Timothy M.	MW 01:15 - 03:05PM	Deerfield / MCL / 152
MUH 121-01	Music Appreciation	3.0	LT	Hedges, Don P.	MWF 10:00 - 10:50AM	Deerfield / MCL / 174

My GPA Projection – allows a what-if GPA scenario by choosing a grade for each course

My Grade Report – allows students to see and print final grades for a current or recent session

Final Grade Report for:

Term: **FA 2021**

FA 2021
 NF 2021
 SP 2022

You are [redacted] for any [redacted]

Masters Program

Advisor: [redacted]
 First Major: [redacted]
 Degree: [redacted]

Classification: Continuing Student

Courses

Course	Title	Final Grade	Repeat	Attempted Credits	Earned Credits	Pass Credits	GPA Credits	Quality Points	GPA
OT 7485-02	MA Thesis	N/A until 01/05/2022	N	0.00	0.00	0.00	0.00	0.00	
Term Totals:				0.00	0.00	0.00	0.00	0.00	0.00
Cumulative:				39.00	39.00	0.00	39.00	155.10	3.98

Grade Report PDF 

Unofficial Transcript – course work, including the current semester, by program. Grades for the current semester are not available until the Grade View date, listed with the output. **Term** (semester) and **Cumulative Totals** are included. An unofficial PDF version is available at the end of the web output.

My Unofficial Transcript

Course Program: Masters Program

[View Unofficial Transcript](#)

2003 Fall Semester									
Course	Title	Grade	Repeat	Attempted Credits	Earned Credits	Pass Credits	GPA Credits	Quality Points	GPA
BI 101-	Understanding the Old Testament	F	Y	3.00	0.00	0.00	3.00	0.00	
Term Totals:				3.00	0.00	0.00	3.00	0.00	0.00
Cumulative Totals				126.00	117.00	115.00	42.00	48.00	1.14

[Unofficial Transcript PDF](#) 