

TRINITY INTERNATIONAL UNIVERSITY
FLORIDA REGIONAL CENTER

GRADUATION APPLICATION
Trinity College - EXCEL Undergraduate Program
111 NW 183rd Street, Suite 500, Miami, Florida 33169

Important Notice: Please complete the form below in its entirety. A lack of important information may jeopardize your ability to graduate on the date of your choice. Filing deadlines for this form will be strictly adhered to by the Records Office and are as follows –

- ◆ February 1 for a Spring graduation and/or commencement participation (e.g., February 1, 2004 for early May 2004)
- ◆ June 1 for a Summer graduation (e.g., June 1, 2004 for August 31, 2004 graduation)
- ◆ September 1 for a Fall graduation (e.g., September 1, 2004 for mid-December 2004 graduation)

If you postpone your original intent filing, then you will need to file within 90 days of new graduation date. If you believe your measurements have changed, file out another form. Please call (305) 770-5231 or email aseidner@tiu.edu with your questions. Mail the form to the Florida Regional Center address c/o Records Office or fax it to (305) 770-5240. Filing of this form does not guarantee graduation or commencement eligibility. The degree audit is the final determinant. Contact your academic advisor when completing the document.

Student ID No.: _____ **Student Name:** _____
(six digit ID#) (above name will be used for diploma and commencement program)

SSN: _____ **Degree Program:** Bachelor of Arts
(nine digit social security number)

Cohort: _____ (e.g., CO-12, ED-02, BA-15, etc.)
(i.e.; Business Administration, Christian Ministry, Communication & Organizational Leadership, Interpersonal & Group Communication, Organizational Leadership, Psychology, etc.)

Major: _____

Planned Graduation Date (Please check one of the boxes to the right and include the year of anticipated graduation next to the selection. If this is not completed, then the form is void)	<input type="checkbox"/> - Spring Year: _____ <input type="checkbox"/> - Summer Year: _____ <input type="checkbox"/> - Fall Year: _____	Commencement Participation (participation is required) Check one: <input type="checkbox"/> - Spring _____ <input type="checkbox"/> - In Absentia Please write in year to participate. (If you select "in absentia," you must file a written petition with the Director of Academic Operations. You must mail it to the attention of "Director of Academic Operations" at the Florida Regional Center address).
At Commencement, will you be walking with hours pending as per University policy noted below? <input type="checkbox"/> - Yes <input type="checkbox"/> - No Note: Trinity International University allows a student who has no more than 6 semester hours remaining towards degree completion to participate in its commencement ceremony; this by no means has the student as graduating. The student would graduate once all remaining requirements have been completed and the degree would be conferred on the next available conferral date. Please read your catalog to determine specific commencement participation details.		

MAILING ADDRESS INFORMATION

Street Address or PO Box City/State/Zip Day Phone Evening Phone

REGALIA MEASUREMENT INFORMATION

(Measure the circumference of head with tape measurer approximately one inch above ears for cap size)

Height (feet & inches): _____ **Weight (pounds):** _____ **Head Size (inches):** _____

Student Signature Date

Advisor Signature Date