

TRINITY INTERNATIONAL UNIVERSITY
SOUTH FLORIDA CAMPUS

INTENT TO GRADUATE / REGALIA MEASUREMENT FORM
EXCEL Undergraduate Program

Important Notice: Please complete the form below in its entirety. A lack of important information may jeopardize your ability to graduate on the date of your choice. Filing deadlines for this form will be strictly adhered to by the Records Office and are as follows –

- ◆ November 1 for a December of following year graduation (e.g., November 1, 2004 for December 2005 graduation)
- ◆ April 1 for a May of following year graduation (e.g., April 1, 2004 for May 2005 graduation)
- ◆ July 1 for an August of following year graduation (e.g., July 1, 2004 for August 2005 graduation)

If you postpone your original intent filing, then you will need to file a new form reflecting the new graduation date. If you believe that your measurements have changed please file another form completing only the measurement section unless you are also changing your date of intended graduation, then you should fill out the form in its entirety. Please call (305) 770-5101 or email aseidner@tiu.edu with your questions. When you have completed the form you may mail it to the South Florida Campus address or fax it to (305) 770-5240.

Student ID No.: _____ **Student Name:** _____
(six digit ID#) (above name will be used for diploma and commencement program)

SSN: _____ **Degree Program:** Bachelor of Arts
(nine digit social security number)

Cohort: _____ (e.g.: CO-12, ED-02, BA-15, etc.)

Major: (check all that apply)

<input type="checkbox"/> - Christian Ministry	<input type="checkbox"/> - Human Resource Management
<input type="checkbox"/> - Communication & Organizational Leadership	<input type="checkbox"/> - Interpersonal & Group Communication
<input type="checkbox"/> - Elementary Education	

<p>Planned Graduation Date <input type="checkbox"/> - Spring Year: _____ <small>(Please check one of the boxes to the right and include the year of anticipated graduation next to the selection. If this is not completed, then the form is void)</small></p> <p><input type="checkbox"/> - Summer Year: _____ <input type="checkbox"/> - Fall Year: _____</p>	<p>Commencement Participation (participation is required) Check one: <input type="checkbox"/> - Spring <input type="checkbox"/> - In Absentia <small>(If you select "in absentia," you must file a written petition with the Director of Academic Operations. You may email it to dwiles@tiu.edu or mail it to the attention of "Director of Academic Operations" at the South Florida Campus address)</small></p>
<p>At Commencement, will you be walking with hours pending as per University policy noted below? <input type="checkbox"/> - Yes <input type="checkbox"/> - No <small>Note: Trinity International University allows a student who has no more than 6 semester hours remaining towards degree completion to participate in its commencement ceremony; this by no means has the student as graduating. The student would graduate once all remaining requirements have been completed and the degree would be conferred on the next available conferral date after all requirements are finished.</small></p>	

MAILING ADDRESS INFORMATION

Street Address or PO Box	City/State/Zip	Day Phone	Evening Phone
--------------------------	----------------	-----------	---------------

REGALIA MEASUREMENT INFORMATION

Height (feet & inches): _____ **Weight (pounds):** _____ **Head Size (inches):** _____

Student Signature	Date
-------------------	------