



## EXCEL ADMISSIONS PROCEDURE

EXCEL - TRINITY INTERNATIONAL UNIVERSITY

111 N.W. 183<sup>rd</sup> Street, Suite 500, Miami, FL 33169

Phone: 305.770.5100 or Toll-free 877-EXCEL TODAY (877-392-3568) • Fax: 305.770.5170 • E-mail: excel@tiu.edu

### Application Checklist

- Application:** Complete all portions of the application and mail to the address above. For your convenience, an electronic copy of the application may be obtained at [www.tiu.edu/excel](http://www.tiu.edu/excel).
- Application Fee:** Submit a twenty-five dollar (\$25) application fee with the application. Make checks payable to Trinity International University.
- Transcripts:** Official transcripts must be sent to the EXCEL office from EACH college and university attended. This includes CLEP/AP scores. Transcript request forms are included for your convenience and may be reproduced as needed.

**STUDENT COPIES OR HAND-DELIVERED COPIES ARE NOT CONSIDERED OFFICIAL AND WILL NOT BE ACCEPTED FOR PURPOSES OF ASSESSMENT.**

- Essay:** A short writing assignment is required as part of the application process. Specific instructions are provided in this application packet.
- English Proficiency:** Applicants for whom English is not their native language must take the test for English as a foreign language (TOEFL) exam.

### Financial Aid

All students are encouraged to complete the Free Application for Federal Student Aid (FAFSA) online at [www.fasfa.ed.gov](http://www.fasfa.ed.gov). Students in the EXCEL program are full-time status and eligible to apply for financial assistance.

### Confirmation/Registration Fee

After acceptance, a one-time fee of seventy-five dollars (\$75) payable to TIU must be submitted to the EXCEL office to confirm admission and intent to register.

*Once the application, application fee, transcripts, and essay have been received, your file will be reviewed, and you will receive notice of your status from the admissions office.*

# Trinity International University EXCEL Application for Admission

**Name:** \_\_\_\_\_  

LAST
FIRST
MIDDLE
MAIDEN
PREFERRED NAME

**Address:** \_\_\_\_\_  

STREET ADDRESS
CITY/STATE/ZIP

**Phones:** \_\_\_\_\_  

HOME
WORK
OTHER
  
 \_\_\_\_\_  

FAX/EMAIL

**Gender:**  Male  Female

**Social Security Number:** \_\_\_\_\_ **Birth Date:** \_\_\_\_\_

**Citizenship:**  USA  Other - Specify Country and Visa Type: \_\_\_\_\_

**Program:**  Christian Ministry  Elementary Education  Organizational Leadership  Psychology

**When do you plan to enroll?**  Fall  Spring Year \_\_\_\_\_

**In what area would you like to attend?**  S. Miami-Dade  N. Miami-Dade  S. Broward  N. Broward

**Have you previously applied to or attended Trinity International University?**  Yes  No

If yes, please include explanation and date(s) of application or attendance: \_\_\_\_\_

**Check box if you plan to apply for the following:**  Financial Aid  Veteran's Benefits  Scholarship

**Will your employer reimburse you for tuition?**  Yes  No

**How did you hear about the EXCEL Program?** \_\_\_\_\_

**List ALL colleges, universities, CLEP/AP and military credit.**  
 Request that official transcripts from each institution be sent to the EXCEL office.

INSTITUTION	CITY/STATE	DATES	DEGREE/#OF HOURS

**Have you ever been dismissed from an academic institution?**  Yes  No

If yes, please explain: \_\_\_\_\_

**Mail completed application to:** EXCEL – TRINITY INTERNATIONAL UNIVERSITY • 111 N.W. 183<sup>RD</sup> STREET, SUITE 500 • MIAMI, FL 33169

## Personal Information

**Current Employer:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Position:** \_\_\_\_\_  Full Time  Part Time

**Length of Time at Current Employer:** \_\_\_\_\_

**Previous Employers:**

NAME	ADDRESS	POSITION	FULL/PART TIME	DATES (MO/YR)

**Home Church:** \_\_\_\_\_ **City:** \_\_\_\_\_ **Denomination:** \_\_\_\_\_

**Explain why you desire to return to school and complete your bachelor's degree:**

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**OPTIONAL**

**Describe what it means to be a Christian and whether you consider yourself to be one:**

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**I attest that all information provided as a part of the application process is accurate and complete.**

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

**Application Fee:** There is a nonrefundable application fee of twenty-five dollars (\$25), which can be paid via check, money order or credit/charge card. Please designate your payment method below.

I have enclosed a check or money order made payable to TIU with my application.

Please charge my Credit or charge card as follows:

Card type:  VISA  MasterCard  Discover  American Express

Account # \_\_\_\_\_ Expiration Date: Month \_\_\_\_\_ Year \_\_\_\_\_

Cardholder Signature \_\_\_\_\_ Amount \_\_\_\_\_ Date \_\_\_\_\_

**Application Reminders:** Please acknowledge the following requirements.

My writing sample is enclosed or you can expect it by (date) \_\_\_\_\_.

I have contacted my previous colleges and/or CLEP/AP institutions for official transcripts.

# Trinity International University - Request for Official Transcript

Institution Attended: \_\_\_\_\_

Dates Attended: \_\_\_\_\_ Degree Program: \_\_\_\_\_

Number of Official Copies Sent to Address Below: \_\_\_\_\_ Number of Personal Copies: \_\_\_\_\_

Mail official copies to: EXCEL – TRINITY INTERNATIONAL UNIVERSITY  
111 N.W. 183RD STREET, SUITE 500  
MIAMI, FL 33169

Name: \_\_\_\_\_  
LAST FIRST MIDDLE MAIDEN PREFERRED NAME

Address: \_\_\_\_\_  
STREET ADDRESS APARTMENT NO.  
\_\_\_\_\_  
CITY STATE ZIP

Social Security Number: \_\_\_\_\_ ID#: \_\_\_\_\_ Birth Date: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE DATE

A check payable to the institution is enclosed to cover the cost of the requested transcript(s).  
[Fees are set by the institution providing the transcript(s).]

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# Trinity International University - Request for Official Transcript

Institution Attended: \_\_\_\_\_

Dates Attended: \_\_\_\_\_ Degree Program: \_\_\_\_\_

Number of Official Copies Sent to Address Below: \_\_\_\_\_ Number of Personal Copies: \_\_\_\_\_

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\_\_\_\_\_  
SIGNATURE DATE

A check payable to the institution is enclosed to cover the cost of the requested transcript(s).  
[Fees are set by the institution providing the transcript(s).]

# Trinity International University

## Essay

Our purpose in asking you to write an essay is to help us become acquainted with you in ways that your school records may not convey. Due to the volume of writing within the EXCEL program, it is important that you be able to write at a college level. Your essay will be evaluated to determine if your writing skills demonstrate the ability to conceptualize a topic and communicate it clearly and concisely at the college level. Your essay should be submitted early in the application process.

### **INSTRUCTIONS:**

Please respond to ONE of the following questions. Your final response should be approximately 300 words (1-2 pages) in length and typewritten, double-spaced, on a separate sheet of paper.

### **APPLICANTS FOR THE CHRISTIAN MINISTRY, ORGANIZATIONAL LEADERSHIP AND PSYCHOLOGY MAJORS:**

1. Evaluate one of the most rewarding or unrewarding learning situations – such as a course, job, or personal encounter – you have experienced during the past year. What made the situation either rewarding or unrewarding? What did that situation teach you about how to learn? What criteria should be included in a good educational experience?
2. At times in our lives a moment comes when we learn something about ourselves or about others that we did not know previously. Such learning experiences can have a lasting impact on us. Write about an experience like this in your life and what you learned either about yourself or others through it.

### **APPLICANTS FOR THE ELEMENTARY EDUCATION MAJOR:**

*If you have **not** previously taught in a school setting*, your essay should answer the question: What experiences or circumstances influenced you to become interested in teaching?

*If you have **previously** taught in a school setting*, your essay should answer the question: In your experience, what aspects of teaching have been the most rewarding?

All applicants should write in complete sentences using proper grammar, punctuation, and spelling. Avoid clichés, slang, or abbreviated spellings. Put your thoughts and ideas in well organized paragraphs. Be sure to proofread your paper.

You may submit your essay via one of the following methods (please be sure to put it to the attention of your Admissions Counselor):

### **EMAIL**

As a Word document attachment to your counselor.

### **MAIL**

EXCEL Admissions Department  
111 N.W. 183<sup>rd</sup> Street, Suite 500  
Miami, FL 33169.

### **FAX**

Please include a cover sheet and fax to (305) 770-5170.