

Trinity International University
EXCEL Program

Approval For Outside Courses / Transient Student

It is the student's responsibility to complete this form and receive approval for all courses the student intends to take outside of Trinity. Courses taken should fulfill elective and/or general education degree requirements. This form must be completed and approved *prior* to registering for the outside course. Approval signatures are required from the appropriate EXCEL advisor. Some evaluations may require a course description.

Upon completion of the course, it is the student's responsibility to request an official transcript from the institution to be sent directly to the EXCEL Records Office. Credits will not be transferred to TIU without an official transcript.

Student Name: _____ ID# or SS#: _____

Institution where course will be taken: _____
If additional courses are to be taken at the same institution, please use other side of form and list appropriate information.

Course #: _____ Course Title: _____

Start Date: _____ End Date: _____ Credits: _____

Student Signature: _____ Date: _____

Approval:

Academic Advisor:

Lorene Hall: _____ Date: _____

Liz Rios: _____ Date: _____

Leo Acosta: _____ Date: _____

The course(s) listed above will meet:

Elective Deficiency General Education Requirement: _____
(Specify subject area – i.e. Hum, Psy, etc.)

Comments: _____

